

*PENDING APPROVAL – Minutes not yet approved by committee or council vote.*

## **Geographic Information Advisory Council**

### **5/20/04 Executive Committee Meeting Minutes**

#### **Members Present:**

Bruce Seigle, MSD  
John Carrico, KSP

Ruth Rowles, PSC  
Nick Kearney, KRC  
Jim Ramsey, KYTC

#### **Others Present:**

John Penfield, KYCADD  
Lynne O'Connor, OGI  
Kent Anness, KIA  
Ken Bates, EPPC

Ross Mackay, NGS  
Ted Stumbur, KSP  
Ed Scheumann, KSP  
Gary Harp, OGI (via teleconference)  
Roberta Young, OGI

#### **Meeting Called to Order at 10:12 a.m. by Bruce Seigle**

#### **Quorum is Present.**

#### **I. Review of Meeting Minutes from 4/15/04**

**Seigle/Harp**

- A. Motion to approve minutes by Jim Ramsey; seconded by Ruth Rowles; approved as written with no dissent, excepting the following outstanding issue.
- B. Old Business – status of GIAC proxies
  1. GIAC Statutes do not provide authority for a member to designate a voting proxy at meetings.
    - a. Refer to email from Shirley Rodgers (GOT) derived from consultation with GOT legal counsel, Cam Cantrill.
    - b. Proxies are not addressed in GIAC By Laws.
  2. Previous GIAC proxy activity
    - a. Motion to accept John Penfield as permanent proxy for Dan Bozarth approved and passed at 4/15/04 meeting – vote is invalid.
    - b. Gary will obtain further clarification regarding the validity of all GIAC meeting proxies.

#### **II. Announcements**

**Seigle**

- A. FSA Agreement (Statewide color DOQQs)
  1. Contract signed and executed by GOT.
  2. Continuing to actively seek funding contributions.
- B. GIS Forum
  1. On-site event scheduled for July 20.
  2. First web conference tentatively scheduled for June 29.
- C. GIAC e-mailbox established – [giac.inquiry@ky.gov](mailto:giac.inquiry@ky.gov)
- D. GIAC website now maintained by OGI/GOT.
- E. Personnel Changes
  1. Steve Dooley retiring effective July 1.
  2. Mike Inman appointed as the GOT Commissioner of Technology (handout).
  3. Mark Treesh appointed as the Revenue Dept. Commissioner.
  4. Ken Bates to be appointed as GIAC member from Environmental & Public Protection Cabinet – letter from Cabinet Secretary pending.

### **III. Nominating Committee Report**

**Kearney**

- A. Request postponement of further action until after July 1 due to pending reorganization changes.
  - 1. Status of GIAC membership structure uncertain due to reorganization.
  - 2. Will consult legal counsel for clarification, as needed.
  - 3. New/revised legislation will likely be needed.
- B. Executive Committee to develop credible slate of candidates for September council meeting, based on recommendations from Nominating Committee.
  - 1. Ballots to be distributed at Sept. council meeting.
    - a. One ballot for chair and vice-chair.
    - b. Separate ballot for five at-large members.
  - 2. Suspend by-laws election requirements until September, pending formal motion to be brought before council during June meeting.

### **IV. By Laws Committee Report**

**Harp**

- A. No progress – draft of new bylaws expected for next meeting.
- B. Lynne O'Connor added to committee.

### **V. The Commonwealth Map Report**

**O'Connor**

- A. April meeting update
  - 1. KGIS, KIA, OGI, Woodford County, NGS included.
  - 2. Reviewed and finalized project charter.
  - 3. TCM completely functional on OGI development server and mirrored on KY GeoNet server.
    - a. KY Basemap HTML viewer and associated TCM layers launched with IMS viewer.
    - b. Used mine-mapping server backup to restore and implement KY Raster SDE database.
  - 4. Need to finalize connection and metadata for landcover.
- B. Data stewards meeting planned for July
- C. \$100K grant proposal submitted to USGS; additional grant proposals in progress.
- D. Primary focus – developing and obtaining data for each layer – creating a graphic for tracking the status and priority of each layer
  - 1. Useful in developing funding requests and proposals.
  - 2. Will enable us to better leverage our data needs - assess options and/or solicit support as opportunities arise.
    - a. e.g., Homeland Defense (Plangraphics) has abundant data for public utilities – Gary attending meeting today.
    - b. e.g., Pictometry – provides photography/imagery from multiple angles to provide elevation data, etc.

### **VI. “Structures” Data Layer Report**

**O'Conner/Kearney**

- A. Meeting held with Revenue Cabinet in May.
- B. Funding
  - 1. \$120K+ estimated need for collecting data (point data, coordinates for all structures).
  - 2. \$40K received from USGS for pilot project in selected counties – providing GPS units to selected PVA offices.
- C. “Structures” Data
  - 1. PVAs visit all structures every four years – good source for maintaining current data.
  - 2. USGS Priority List for structure data needed by The National Map.
  - 3. Consistent data format necessary – developing standardized list for PVA use.
    - a. Many PVAs need GPS units to ensure standardized and accurate data collection.
    - b. Footprints of larger buildings will be collected; point data for smaller buildings.
  - 4. Data collected for Jefferson County.
    - a. All structures with addresses, polygons, structure center points.

- b. Bruce will send copy of attribute data used to Lynne.
- 5. Data collected for 30 counties.
- 6. Avoiding duplication of efforts and data.
  - a. Data currently collected by a variety of organizations (PVAs, ADDs. KSP – Public Safety Mapping project).
  - b. Considering method of cataloging activity to facilitate pooling of data/resources (e.g., Revenue Cabinet/PVAs system).
  - c. Communication between organizations is critical, including awareness of data requirements so data can be shared easily.

## **VII. Public Safety Mapping**

**Carrico**

- A. Grant proposal
  - 1. KSP applying for NSDI grant to assist in obtaining structure data for priority structures (schools, hospitals, etc.).
  - 2. Requires letter of support from a state GIS organization (e.g., GIAC).
  - 3. OGI also applying for NSDI grant – will frame it to avoid directly competing for available funds.
  - 4. GIAC will approve/sign letter of endorsement for both KSP and OGI proposals.
- B. Data to be collected
  - 1. All state troopers have GPS units; different collection priorities for public safety than for PVAs.
  - 2. Important focus on the “type” of structure (e.g., to distinguish a school that is located in a formerly commercial bldg.).
  - 3. Plan to collect 5000 points in the Priority 1 list.
  - 4. Includes requirement that data is compatible with The National Map.
- C. KSP application - quick reference, interactive online form with attached mapping application to store data (points) in a database.
  - 1. Users will be defined to ensure and verify accuracy/quality of data submitted.
  - 2. Security authentication included.

## **VIII. GIS Conference Report**

**Kearney**

- A. Presentation abstracts will continue to be accepted until May 31.
- B. Facility logistics - serious space considerations will require creative solutions.
- C. Geocaching
  - 1. Trimble Navigation donating all GPS units.
  - 2. Need a coordinator to assume ownership of this event.

## **IX. GIS Forum (May 4) Final Report**

**Harp/Young**

- A. No simultaneous web conferencing for this forum.
  - 1. Favorable participant comments on evaluations.
  - 2. Separate web conference sessions (1 hour) to be delivered monthly, beginning in July.
- B. Addressing outreach needs of GIS community
  - 1. Analyzing cross-section of audience to better meet broad variety of needs.
  - 2. 60 % of attendees indicated that networking opportunities are most beneficial aspect of forums.

## **X. Height Modernization Report**

**Mackay**

- A. FEMA Flood Map Modernization - mutual support between Height Modernization and Flood Map Modernization
  - 1. Cooperative efforts to synchronize watershed data collection efforts.

2. Flood Map Modernization project received large grant, but not sufficient for collection of data.
3. Currently using existing data; planned database will allow for updating of data.
- B. Height Modernization Forum
  1. Planning Kickoff meeting scheduled for June 22.
  2. Will begin developing MOAs with contributing organizations.

**XII. Street Centerline Addressing Committee Report**

**Stumbur/Scheumann**

Handout – KSP and ADD project status by county, including address attributes.

**XIII. Next Council & Executive Committee Meetings – June 17**

Council Meeting – June 17 – Gary/Bruce to develop agenda.

- A. Agenda (Gary/Bruce)
  1. Submit agenda items early.
  2. Many housekeeping details to discuss.
- B. Attendance
  1. Several members will be unable to attend – quorum issues expected.
  2. Conduct poll to determine number of expected attendees (Roberta).
  3. Obtain clarification of proxy issue (Gary).

**Meeting adjourned at 11:37 a.m. by Bruce Seigle**

Motion by Nick Kearney, second by John Carrico